



## DAS User Setup Worksheet

Wholesale Automotive Operations

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To assist you in the setup of your users, We have provided this worksheet to assist you and your Administrator to determine who should have access to the DAS system and what functionalities to authorize. Please complete this and return it with the Administrator Designation Form. (Please note this serves as a guide to help CIBC discuss user setup with your Administrator.)

Name	E-mail	Language	Role(s)

System Functions / Roles are cumulative and multiple roles can be assigned to individuals granting them more functions.

Individual roles are assigned for a fixed period of time, providing flexibility for temporary assignments, as well as regular review of authorizations.

### System Functions / Roles available:

Role Name	Description / Function
1) Dealer Administrator	User & Report administration (including password resets)
2) Customer Dashboard	Manage the Dashboard (General overview)
3) Loan Operations	Manage Loan request operations
4) Payment Operations	Manage Payment request operations
5) Dealer Reports	Report Consultation
6) Equity	Manage Equity Account transactions (aka Bulk Offset Account)
7) Multiple Dealer User	Manage Loan, Payment & Equity request operations